

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
MAY 23, 2017  
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**BOARD MEMBERS PRESENT:** Paula Hook – President  
Judith Straub – Member at Large  
Margit Lippel – Secretary  
Chris Osuna – Treasurer

**BOARD MEMBERS ABSENT:** Dennis Gierman – Vice President

**MANAGEMENT REPRESENTATIVE:** Clint Taylor, CMCA®, AMS®  
Keystone Pacific Property Management, LLC

**ITEMS DISCUSSED IN EXECUTIVE SESSION – MAY 23, 2017**

- The April 25, 2017 and May 9, 2017 Executive Session minutes were approved.
- Delinquency actions were taken.
- Homeowner hearings were held.

**GENERAL SESSION**

**CALL TO ORDER** - The meeting was called to order by the Board President at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

**I. HOMEOWNER FORUM** – Seven (7) homeowners were present for open forum.

**II. CONSENT CALENDAR**

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. (4/0)

- A. General Session Meeting Minutes**– **RESOLVED**, to ratify the action taken and approve the minutes from the April 25, 2017 General Session Board Meeting.
- B. Financial Statement** – **RESOLVED**, to ratify the action taken and accept the April 30, 2017 financial statement as submitted by Management.
- C. Next Meeting Date** – **RESOLVED**, to ratify the action taken and accept the next meeting date as June 27, 2017 at 6:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.

**III. UNFINISHED/NEW BUSINESS**

**A. Events Committee Report** – Director Hook was not present to give a verbal report to the membership. No further action was taken.

**B. Delinquency Actions – Place Liens**

**APN #290-222-014** – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-222-014 for the collection of outstanding assessments and applicable charges. (4/0)

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**APN #290-210-012** – A motion was made, seconded and carried to postpone the filing of a lien on APN #290-210-012 for the collection of outstanding assessments and applicable charges. (4/0)

**C. Next Meeting Agenda Items** – The Board discussed items to be placed on the agenda for the June 27, 2017 Board of Directors meeting. No further action was taken.

**IV. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:27 P.M.

ACCEPTED: Margit Lipp DATE: 6-27-17